

MINUTES

December 22, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 22nd day of December, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Don Holyfield, Ed Miller, Melinda Duke, Jennifer Griswold, Peggy Laizure, Denise Ellison, Joe Lester and Lindsey Bailey.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of December 15, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Special Meeting of November 21, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the renewal of County Bid #CC-1128 – Database Administration/Application Development with Dimensional Concepts for another year. All terms and conditions will remain the same. The renewal period will be from December 10, 2008 through December 9, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

Chairman Skinner called for the discussion, Consideration, and/or Action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 222 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
12/09/2008 Tues	233	19	6	208
12/10/2008 Wed	217	18	6	193
12/11/2008 Thur	217	18	6	193
12/12/2008 Fri	229	18	6	205
12/13/2008 Sat	219	18	6	195
12/14/2008 Sun	208	18	6	184
12/15/2008 Mon	227	18	6	203
12/16/2008 Tues	227	18	7	202
<u>Daily Average</u>	<u>222</u>	<u>18</u>	<u>6</u>	<u>198</u>

The Book-Ins comparison for this week:

2008 35 FEMALES & 147 MALES = 182 TOTAL. (35% increase from last year)

*41 Inmates listed an address outside of Cleveland County.

2007 32 FEMALES & 103 MALES = 135 TOTAL

*66 Inmates listed an address outside of Cleveland County

Work Release: Two workers are currently assigned to the program.

Six Inmates was transported to DOC this reporting period.

Currently there is one Inmate scheduled for transport to DOC

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Sheriff's Report and Claim for Board of County Prisoners for the month of November, 2008 in the amount of \$13,682.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution authorizing the levy of a use tax in the same amount as the sales tax to be levied in the County pursuant to Oklahoma Statutes Title 68, Section 1411.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, no.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the settlement offer in the amount of \$7,324.02 from Travis Voice & Data for the damages to the sod, concrete and sprinkler system while installing the Camera Security System.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action to Approve the Maintenance Agreement Renewal between the Cleveland County Treasurer and Stanley Convergent Security Solutions, Inc. for the purpose of maintaining a Video Surveillance System installed in the Treasurer's Office. Cost of the agreement is \$75.00 per month and paid annually for a total of \$900.00. Agreement begins December 3, 2008 through December 2, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$35,387.99.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the November, 2008 monthly report for Don Holyfield, County Sheriff (Cash Bond).

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolutions Disposing of Equipment as follows:

- a. D105-1 Metal Desk
- b. D225-01 Propane Heater
- c. D225-02 Gas Furnace Electric Blower
- d. D338-5 Battery Charger
- e. D420-1 Water Pump with Engine

(The above items are from the District #2 County Commissioner and were traded, junked or sold.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolutions Disposing of Equipment as follows:

- a. SM213-3 Sharp Copier
- b. SM359-2 Tool Box
- c. SM460-4 Sanitare Vacuum
- d. SM460-10 Nobles Ultra Glide Upright Vacuum

(The above items are from Building Maintenance and were junked.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund		
09-3314 – SM2	Chemsearch	\$ 1,500.00
09-3401 – F2	Dimensional Concepts	210.00
b. Highway Fund		
09-3302 – T2A	C & P Auto Electric	800.00
09-3304 – T2A	Upholstery Unlimited	1,000.00
09-3309 – T2A	Ace Hardware	750.00
09-3399 – T2A	MHC Kenworth – Oklahoma City	750.00
09-3403 – T2A	O’Reilly Automotive	500.00
09-3424 – T2A	Palace Auto Supply, Inc.	3,500.00
09-3425 – T2A	O’Reilly Automotive	1,500.00
c. Fair Board Fund		
09-3289 – FF2	Ace Hardware	300.00
d. Sheriff’s Revolving Fund		
09-3406 - CFBRE2-300	American Elevator Company, Inc.	675.00
09-3410 - CFBRE2-300	Sysco Food Services of Oklahoma	5,000.00
09-3411 - CFBRE2-300	Ben E. Keith	2,500.00
09-3412 - CFBRE2-300	U.S. Foodservice, Inc.	2,000.00
e. Sheriff’s Service Fee Fund		
09-3405 – CFB2-500	Leon Pierce Body Repairs	2,837.92
09-3407 – CFB2-500	UniFirst	250.00
09-3408 – CFB2-500	Thompson Commissary Supply, Inc.	5,000.00
09-3409 – CFB2-500	Oklahoma Dept. of Public Safety	1,050.00
09-3413 – CFB2-500	Slaughterville Tire Shop	350.00
09-3415 – CFB2-100	Criss Cross Numerical Directories, Inc.	650.00
f. Health Fund		
09-3323 – MD2	SC Phone Works	2,250.00
09-3326 – MD2	Professional Properties of Oklahoma	1,800.00
09-3332 – MD2	Oklahoma Natural Gas Company	1,000.00
09-3333 – MD2	Oklahoma Natural Gas Company	1,000.00
09-3334 – MD2	Oklahoma Gas & Electric Services	3,000.00
09-3335 – MD2	Oklahoma Gas & Electric Services	600.00
09-3336 – MD2	Oklahoma Gas & Electric Services	3,000.00
09-3337 – MD1C	Kelley Findley	300.00
09-3338 – MD1C	Amy Allen	2,000.00
09-3339 – MD1C	Sherrie Autry	700.00
09-3340 – MD1C	Mary Ann Boersma	400.00
09-3341 – MD1C	William Francis	500.00
09-3342 – MD1C	Janie Harmon	750.00
09-3343 – MD1C	Starla Harris	150.00

09-3344 – MD1C	Alexandria Hart-Smith	1,400.00
09-3345 – MD1C	Cindy Hernandez	150.00
09-3346 – MD1C	Sonia Ice	500.00
09-3347 – MD1C	Amanda James	600.00
09-3348 – MD1C	Chris Jarko	1,000.00
09-3349 – MD1C	Stephanie Lambert	150.00
09-3350 – MD1C	Kimley Moler	250.00
09-3351 – MD1C	Joey Reese	500.00
09-3352 – MD1C	Blanca Rangel	200.00
09-3353 – MD1C	Kathryn L. Robinson	700.00
09-3354 – MD1C	Amy Rumsey	150.00
09-3355 – MD1C	Rachel Roach	500.00
09-3356 – MD1C	Rachelle Samara	500.00
09-3357 – MD1C	June Waganer	500.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$	34,640.54
b. Sheriff’s Commissary Fee Fund		4,656.11
c. Sheriff’s Courthouse Security Service Fee Fund		2,513.30
d. Sheriff’s Jail Fund		5,320.79
e. Sheriff’s Revolving Fund		36,046.22
f. Sheriff’s Federal Share Revenue Fund		106.30
g. Sheriff’s Criminal Alien Assistant Grant Fund		5,920.00
h. Treasurer’s Certification Fee Fund		3,360.00
i. County Clerk’s Lien Fee Fund		3,603.56
j. County Clerk’s Preservation Fee Fund		19,851.06
k. Court Clerk’s Revolving Fund		11,632.87
l. Fair Board Fund		11,527.50
m. Commissioner’s Building Fund		204.02
n. Highway Unrestricted		326,901.17
o. Bridge Capital Improvement		365.51
p. Assessor’s Revolving Fund		636.39
q. D.A. Incarceration Costs Fund		327.84
r. Drug Court Revolving Fund Adult Fund		670.40

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0463 – B2B-300	09-0268 – T2A
09-0794 – A4	09-2766 – T2A
09-1968 – B2A-200	
09-2358 – B1A-300	

09-0120 – MD2
09-0168 – MD2
09-0208 – MD1C

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 535,998.63
b. Highway Fund	266,533.85
c. Health Fund	9,175.87
d. Sheriff Service Fee Fund	55,255.57
e. Sheriff Revolving Fund	17,623.19
f. Sheriff Jail Fund	3,789.70
g. Sheriff Commissary Fund	711.99
h. County Clerk Lien Fee Fund	4,169.61
i. County Clerk Preservation Fee Fund	8,776.88
j. S.T.O.P Violence Against Women Fund	1,486.45
k. Fair Board Fund	441.59

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 12-19-08 @ 8:54 a.m.)